Volunteer Role Description
GB Team Manager (Equestrian)

Report to: Sport Excel UK CEO (in CEO absence the Sport Excel UK Equine Lead, SSC or Trustees)

Responsible for: Coaching/support Staff, GB Athletes & Overall management of GB entry

Qualifications Recent relevant Team Management experience, plus knowledge of British Dressage, FEI and Virtus Dressage rules and regulations, Sport Excel UK policies, protocols and codes of conduct. Relevant Equestrian qualification including demonstrable excellent horse welfare knowledge.

Essential Skills & Experience Required

- Athlete and team management and staff, volunteer management experience
- Knowledge and understanding of British Dressage, FEI and Virtus rules and regulations, including exceptional horse welfare and horse knowledge and skills
- Knowledge and understanding of Sport Excel UK policy and protocols
- Ability to communicate effectively and simply both verbally and in writing
- Ability to motivate and inspire athletes and staff in a performance environment
- Understanding of working with athletes with intellectual impairment & general disability awareness
- Ability to work on own initiative in elite environment under extreme pressure
- Demonstrable Commitment to CPD (Continued Professional Development)
- Strong organisational skills and calm under pressure
- Knowledge and understanding of doping control procedures, including equine anti-doping
- Extensive knowledge and ability to work with existing, new and urgent vetinarian needs, protecting horse welfare at all times.

Other Criteria

- Must hold a CRB Enhanced Disclosure or equivalent issued by Sports Governing Body, Home Country or other body recognised by Sport Excel UK which is no more than 18 months old.
- Must be committed to the protection of children and adults at risk.
- Must uphold and commit to the principles and policies of SportExcelUK including signing and upholding the Sport Excel UK's Code of Conduct
- Must be committed to and always promote a positive image of Sport Excel UK as the official Virtus member and the disability specific and lead body for sport for people with intellectual impairment in the UK both within the Team and externally.
- First Aid qualification (desirable)

Responsibilities and Duties

1. With Sports Selection Committee (SSC) endorse other staff selections, if requested.
2. Key liaison with Sport Excel UK CEO and Team throughout preparation, lead up, during and post competition.

3. Lead and manage Equestrian GB staff and athletes to ensure the comfort, safety, and maximum performance of the Team always, including pre event planning, during event and immediately on return from Championships.

4. Evaluate overall performance and conduct of athletes and staff on the Team, providing feedback via appropriate channels determined by Sport Excel UK and be responsible for the discipline of staff, athletes and support individuals whilst away with Team in full liaison with Sport Excel UK.

5. Submit verbal and written reports as required by Sport Excel UK pre, during and post events. Include coach input. Make recommendations to Sport Excel UK where necessary.

6. Inspire confidence and ensure good practice in the Team, encouraging others to do the same.

7. Whilst at the event, be key liaison with Sport Excel UK, other delegations and whilst at the event with the Organisers on matters relating to the GB entry and participation. Represent GB, the GB Entry and Sport Excel UK at Championship functions and meetings, or delegate as appropriate.

8. Ensure all issues; incidents; medical matters, developments within the sport, information from Virtus and any other matter which may affect the Team are reported appropriately and timely to Sport Excel UK whilst maintaining written records of all.

9. Effectively delegate tasks to other members of GB team. Always work to a high ethical and legal standard.

10. Manage process for GB Team and individual athletes or horses when called for dope testing. Ensure each athlete is accompanied and supported by appropriate staff member.

11. With others, provide pastoral care and appropriately supervise and support athletes.

12. At the event, manage press interest whilst representing Sport Excel UK and/or signpost press interest to Sport Excel UK, manage/delegate photography needs of GB Team.

13. Always promote team spirit and good sportsmanship amongst athletes and staff.

14. Uphold the image, principles, personal and team objectives of the GB Team whilst away at the event, including in competition and in social situations and observe international and sports protocols always. Work positively at all times with members of the Sport Excel UK Equine SSC (Advisory Group), accepting guidance and promoting equity and inclusion.

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Other Requirements

Must be able to travel and stay with GB Team for duration of Championships (ranges from 4 days to 2 weeks dependant on competition)

Must attend designated staff meetings in lead up to event and debrief post event. (Likely remotely)

Must attend Team training days (where available). Must be willing to undertake appropriate training as deemed necessary and must fulfil criteria and sustain continued professional development to be considered.

Must have coaching licence, training and insurance as required by NGB and SportExcelUK.

Ideally part of HCDSO structure or SportExcelUK and fulfilled criteria at that level before being considered or have successfully applied to or been invited directly to a position by SEUK.

This position is a voluntary role and does not attract any financial benefit. The cost of attending an event will be funded by the event budget (From UK departure point/return to UK only). UK travel and other associated expenditure is the responsibility of the volunteer, or by agreement with their NGB/HCDSO. Appointment to a position is done on an event-by-event basis and any successful applicant holds that position and title for one event only. If appropriate an applicant may be appointed to further events on an ongoing basis. This role may be combined with the GB Head Coach role.

In Equestrian reference to GB Team or Team refers to the individual athletes, staff, volunteers and horses who make up the overall GB entry to the Championships.